



DIAMOND HARBOUR WOMEN'S UNIVERSITY

Sarisha, Diamond Harbour Road, South 24 Parganas, West Bengal-743368

Website: www.dhwu.ac.in

NOTICE

Dated: 18-08-2025

Sub: Hostel Admission for UG/PG students, 2025-26

This is to notify that the students who have admitted in UG/PG, 2025 session are directed to submit the duly filled in Hostel Admission Form for admission in Girls Hostel to the Office of the Girls Hostel as early as possible. Hostel admission form is attached herewith.

Sd/-

Registrar



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*Recent
passport
size photo*

HOSTEL ADMISSION FORM

To
The Registrar
Diamond Harbour Women's University

Sir,

I hereby seek to apply for hostel accommodation within the University Campus, the following are my details:

Yours faithfully

PERSONAL DETAILS

1. Name of the Student: _____
2. Registration No/ Class Roll No.: _____
3. Name of the Degree: _____
4. Name of the Department: _____
5. Year & Semester: _____
6. Aadhar Card No: _____
7. Date of Birth: _____
8. Blood Group: _____ Rh _____
9. Any Known Chronic Diseases: -----
10. Visible identification mark: _____
11. Email ID: _____
12. Mobile No. : _____



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13. Religion: _____

14. Category: _____

15. Distance from residence to University: -----

PARENTS' DETAILS

1. Father's Name: _____

2. Mother's Name: _____

3. Permanent Address: _____

_____ PIN _____

Tel. No.: _____

4. Address for Correspondence: _____

_____ PIN _____

Tel. No.: _____

Mobile No.: _____

Email ID: _____

5. Father's Occupation: _____

6. Father's Office Address: _____

_____ PIN _____

Tel. No.: _____

Mobile No.: _____

Email ID: _____

7. Mother's Occupation: _____

8. Mother's Office Address: _____

_____ PIN _____

Tel. No.: _____



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Mobile No.: _____

Email ID: _____

LOCAL GAURDIAN'S (LG) DETAILS

1. Name of LG: _____

2. Relation of LG with student: _____

3. Residence Address of LG: _____

_____ PIN _____

Tel. No.: _____ Mobile No.: _____

Email ID: _____

4. Occupation of LG: _____

I, _____ (Name of the Father/ Parent), hereby declare that _____ (Name of the nominated Local Guardian) is my _____ (Relation of Father/ Parent with Local Guardian) and I nominate him/ her as a Local Guardian of my ward _____ (Name of the student).

I, _____ (Name of the Local Guardian), have been nominated as a Local Guardian for _____ (Name of the student) during her stay in the Hostel by her father/ parent _____ (Name of the Father/ Parent). I am willing to act for the same. The copy (ies) of _____ (Name of the document/ documents of Local Guardian), is / are enclosed herewith as a proof of Identity and address.



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Certified that:

- i. We shall undertake to pay all dues in respect of my ward.
- ii. We take full responsibility of our Ward and assure that she would maintain desired discipline and abide by all Rules & Regulations of Hostel of the University.
- iii. We assure that in case of misconduct, we shall arrange/ make alternate arrangement for stay of our Ward within 48 hours of the receipt of information from School.
- iv. We assure that in the event of any change of address/ phone number(s), we shall inform the University immediately.

Signature of Parent/Guardian

Date: _____

Place: _____

Signature of Local Guardian

Date: _____

Place: _____

Necessary documents to be submitted:

1. Residential Certificate (Voter / Aadhar Card)
2. Income Certificate (Certified by not below the rank of BDO/ Gazetted Officer)
3. Local Guardian's Id (Voter / Aadhar Card)
4. Distance Certificate (from competent authority)
5. Medical Certificate of Fitness (including Blood groups)

HOSTEL ALLOTMENT DETAILS

(For Office use only & To Be Filled by Hostel Office Staff)

All the papers submitted by the student checked and verified and found to be correct.

Hostel Room No. Allotted: _____

Signature of the Hostel Authority/ Superintendent

Approved / Not approved,

Signature of the Registrar