



DIAMOND HARBOUR WOMEN'S UNIVERSITY

Diamond Harbour Road, Sarisha, South 24 Pgs (S), West Bengal - 743368,

Website : www.dhwu.ac.in

No.: DHWU/FO/IT & GPF/147/24

Date: 14.03.2024

NOTICE

All the permanent employees of Diamond Harbour Women's University are hereby requested to inform the amount of Income Tax and GPF (minimum 8.33% on monthly basic pay but not maximum of Rs. 5 Lakh in a Financial year 2024-2025) to be deducted from their salary bills from April 2024 for the Financial Year 2024-2025 to the office of the Finance Officer within 10.04.2024 positively. It is also requested to mention the amount taking into consideration their normal annual increment falling due in July 2024.


14.3.2024

Finance Officer

Diamond Harbour Women's University

Copy to:

- i) To the Registrar, DHWU.
- ii) To the Controller of examinations, DHWU.
- iii) To the Dean of Students Welfare, DHWU.
- iv) To the Dean of Arts, DHWU.
- v) To the Dean of Science, DHWU.
- vi) To all HOD's/Co-ordinators, DHWU
- vii) Office copy

With the request to inform all concerned accordingly.


14.3.2024

Finance Officer

Diamond Harbour Women's University