Date: 30-11-2019

## **NOTICE**

This is to notify all the students of Semester III with percentage of attendance below 60% in the present semester so far that:

- 1. The student concerned should immediately submit to their respective Departmental Head / Coordinator sufficient reason of absence in writing with proof thereof, without fail.
- 2. The student must also be accompanied with her parents / legal guardians while submitting the same and meeting the Departmental Head / Coordinator.
- 3. Failure to observe the above directions shall lead to the cancellation of the candidature of the student concerned as an examinee in the upcoming 3<sup>rd</sup> semester examination.

The students may contact the Departmental Head / Coordinator for further clarification.

Registrar

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