

Diamond Harbour Women's University Sarisha,
Diamond Harbour Road, South 24 Parganas, Pin: 743368, Ph.
No. : 03174-245801

Notification No.: DHWU/01/CP/2019

Date: 06th February, 2019

Diamond Harbour Women's University invites application from Indian Nationals below the age of 65 years of age for filling up of the following post:

1. **Sister Nibedita Chair Professor in the Department of Education: 01 (One) Post (Unreserved)**
Pay Band: Rs. 37,400 – 67,000/- + Academic Grade Pay Rs. 10,000/- and other allowances as admissible.

Specialization: Eminent scholars having exceptional knowledge and outstanding research publications in the field of Education will be eligible to apply. Persons from allied disciplines, with outstanding research track record and publications in any branch of Social Sciences / Physical Sciences / Life Sciences / Bengali / English / Sanskrit / History / Philosophy will also be eligible.

Minimum Eligibility Criteria:

- i) An eminent scholar with consistently good academic record and a Ph.D degree in the concerned / allied / relevant discipline with a number of high quality research publications in reputed journals and / or publication of books.
- ii) At least 10 years' experience in University / College, and / or experience in research in University / reputed research institutions / Industries.
- iii) Research guidance of doctoral students.
- iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) set out in UGC Regulations 2016 in Appendix-III Table II (B).

OR

An outstanding professional, with established reputation in the relevant field, who has made significant contribution to knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials.

Additional Experiences :

- i) Contribution to educational innovation, design of new curricula and courses, and use of modern technology in teaching-learning processes.

Downloaded application forms must be accompanied with a crossed Demand Draft of requisite fee **Rs. 1,000/-** drawn in favour of **Diamond Harbour Women's University** payable at **Sarisha**. Completed applications in prescribed forms along with photocopies of two sets of all credentials & documents must reach **the office of the Registrar, Diamond Harbour Road, Sarisha, West Bengal-743368** by **28th February, 2019** by registered / speed post only. *Application form sent by courier or by person will not be received.*

General rules and instructions:

1. Applications must be on prescribed application form available on the university website (www.dhwu.ac.in). No application except in the prescribed application form shall be considered.
2. Persons employed in Government/Semi Government Organizations/Autonomous Bodies should submit their application through proper channel. They may, however, send an advance copy of the application. Those who are unable to process their application through proper channel may submit 'No Objection Certificate (NOC)' from present employer prior to the interview. However, they should submit an undertaking to that effect. Direct application from such candidates will not be entertained.
3. Incomplete applications will not be entertained. Application without demand draft will be rejected.
4. The University will not be responsible for any postal delay.
5. Appointments will be made on probation for one year which may be waived or extended in exceptional cases and will be guided by the rules as framed and/or amended from time to time. During or at the end of the period of probation, the service of the teacher concerned may be terminated with one month's notice or with one month's salary in lieu thereof, without assigning any reason. On satisfactory completion of the probationary period, the incumbent concerned will be considered for being confirmed in service. Stipulations in respect of experience and age may be relaxed in case of exceptionally brilliant candidates on the recommendation of the relevant Selection Committee.
6. **Mere eligibility will not vest any right on any candidate for being called for interview. The decision of the University in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection. Canvassing in any manner would entail disqualification of the candidature.**
7. Application fees once paid shall not be refunded under any circumstances.
8. The University may verify the antecedents or documents submitted by a candidate at any time, including at the time of appointment or during the tenure of her/his service. In case it is detected that the documents submitted by the candidate are fake or the candidate has clandestine antecedents / background and has suppressed the said information, her/his services shall be terminated.
9. Applicants should write the name of the Post and Department at top of the right corner of envelope.
10. The University reserves the right not to fill up the post for which this advertisement is being made if circumstances so warrant.
11. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the university reserves right to modify/withdraw/cancel any communication made to the candidates.
12. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the competent authority shall be final.
13. If any candidate is recommended for appointment in relaxation of any of the prescribed conditions relating to age, experience etc. it shall be so stated and recorded.
14. In cases of any disputes any suits or legal proceedings against the University, the jurisdiction shall be restricted to the Calcutta High Court.
15. Applicants may please include two self-addressed unstamped envelopes of 25x13 cms.
16. **No TA/DA is admissible for attending the interview.**
17. **Age as per existing rules of the Government of West Bengal.**
18. **The direct recruitment process in the post of Professor, Associate Professor and Assistant Professor will be made following the state Government Order No. 516-Edn (U)/1U-91/10 dated 16.05.2017.**
19. **The selection of professor need not necessarily be confined to only those who formally apply.**
20. All relevant information like API (Academic Performance indicator), etc. required in accordance with the new UGC Regulations No.F.3-1/2009 dt.30.06.2010, No. F.1-2/2016 (P/S Amendment) the 4th May, 2016, No. F.1-2/2016 (PS/Amendment) dated the 11th July, 2016 are to be furnished on separate sheets along with supporting documents and to be attached with the application forms. The submission of API by applicant for the post of Assistant Professor be treated as optional for the candidates having no Teaching Experience.



DIAMOND HARBOUR WOMEN'S UNIVERSITY

Application Form

(Application should be routed through proper channel)

Self-attested recent
passport size
photograph of the
applicant

To
The Registrar
Diamond Harbour Women's University
Diamond Harbour Road, Sarisha
South 24 Parganas, 743368

(a) Name of the Department _____

(b) Post applied for _____

(c) Specialization, if any _____

Sir/Madam,

With reference to your Advertisement No: _____ dated _____ for the above-mentioned post, for which the last date of submission of application is _____, I present myself as an applicant for the same. My bio-data and other relevant particulars are given below.

Yours faithfully

.....
(Signature of the Applicant)

Dated....., 20.....

BIODATA

1. Name (in block letters).....

2. (a) Present Position.....

(b) Present Employer (if any).....

3. (a) Address for communication (in block letters).....

(b) Permanent Address.....

(c) Phone : (Landline).....(Mobile)

(d) Email id.....

4. (a) Date of Birth: D D M M Y Y (b) Age (as on the last date of Advertisement) :

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5. Gender:
6. Nationality:
7. (a) Name of Father
- (b) Name of Mother.....
8. Marital Status: (a) Single / Married
- (b) Name of Spouse (If Married).....
9. (a) Whether belonging to Scheduled Caste/Scheduled Tribe/OBC-A/OBC-B/PWD:

Yes	NO
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- (b) If yes, please tick in appropriate box/boxes
(Necessary documents are to be attached)
- | | | | | |
|----|----|-------|-------|-----|
| SC | ST | OBC-A | OBC-B | PWD |
| | | | | |
10. Details of Bank Draft:

Sl.	Name of Bank	Draft	Issuing Date	Amount

11. Educational qualifications (chronologically starting from Secondary Examination):

Examinations Passed	Board/ University	Year of Passing	Class or Divn.	% of marks or Credits	Subjects studied	Any other information

12. Whether Qualified at NET/SLET/SET/GATE:
 (Mention the year in which qualified and submit documents)
13. Research Degree Awarded (Ph.D./D.Sc./D. Litt. etc.):.....
 (a) Name of the University:
 (b) Title of Thesis:
 (c) Date of Research Degree Awarded:
 (d) Whether Ph.D is done under the UGC 2009 Regulation (Y/N)

14. (a) Post-Doctoral Research Experiences (if any):

Sl.	Category	Topic	Place	Period

(b) Project:

Sl	Title	Funding Agency	Period	Amount

15. Publications: (a) Number of papers in recognized research journals:
 (b) Number of published Books/Monograph etc. :
 (c) Number of Conference Papers etc.:
 [(i) A list of publications with the names of all authors, ISBN/ISSN No. and I.F (if any) must be attached.
 (ii) Copies of not more than ten publications which are most important in your opinion must be attached.)]

16. Details of Employment in chronological order (Gaps, if any, should be explained):

Sl	Employer	Post Held	From	To	Scale of Pay and pay drawn	Remarks, if any, indicating reason for leaving any post.

17. Teaching Experience:

Sl.	Level	Degree	College/University/Institute	Duration	Total
1.	Under Graduate	Pass			
		Hons.			
		Others			
2.	Post Graduate				
3.	Any Other				

18. Administrative/Professional Experience: (State briefly the nature of work with No. of years):

Sl.	University/Institute/ Organization	Post Held	Nature of Work	Duration

19. Present pay and Allowances:

Scale of Pay	AGP / GP	Basic Pay	Allowances	Gross amount drawn

20. If selected, time required to join:

21. Particulars of extracurricular activities, if any:

22. Any other information that may be considered:

23. (a) Have you ever been dismissed/removed/asked to retire from service

Yes	No
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(b) If Yes, give details:

24. Give the names of not more than two referees (**with designation, full address, Phone No., e-mail id.**):

(a).....

(b).....

I certify that the above statements are true to the best of my knowledge and belief.

I accept that in case any information is found to be incorrect or in case there is any suppression of facts, this application is liable to be rejected.

Date :

.....
Signature of the Applicant

N.B.: (a) Self attested copies of all documents and testimonials are to be enclosed with the application.

(b) Attach extra sheet/ sheets whenever necessary