

## **DIAMOND HARBOUR WOMEN'S UNIVERSITY**

Sarisha, Diamond Harbour Road, South 24 Parganas, Pin – 743368.

Phone: 03174-245801/245802 Website: [www.dhwu.ac.in](http://www.dhwu.ac.in)

Tender No. NIT/CLCOI/15/DHWU

Date: 24.07.2017

### **Tender for supply of Chemical Organic and Inorganic.**

Sealed Tenders are invited from the reliable and nationally renowned manufacturers/ companies/vendors/dealers for supply of the items enclosed in the **Annexure –I** with specifications. Intending bidder may download the tender documents from the University website [www.dhwu.ac.in](http://www.dhwu.ac.in) at free of cost.

Each quotation should include a Demand Draft for Rs. 5,000/- (Rupees Five thousand only) in favor of **Diamond Harbour Women's University** payable at Diamond Harbour towards EMD. Quotations without EMD will not be considered. Earnest Money will be returned to unsuccessful bidders after finalization of the Contract.

- **Last date of submission of the Tender in the University Office: 03.08.2017 up to 11.30 a.m.**
- **Date and time of opening the Tender: 03.08.2017 at 12 noon.**
- **Tender will only be accepted in the University Office on all working days from 11 a.m. to 3 p.m.**

**Registrar**

**Note: For further inquiry University Office (03174-245801) may be contacted.**

## **1. Eligibility Criteria:**

- a. Bidders shall have OEM authorization or channel partners or authorized distributors / dealers
- b. Bidders shall have been in existence for not less than three years.
- c. Bidders shall be having credentials of similar nature of work of the minimum Rs 4 lac in a single purchase order within last two years.
- d. Bidders shall have experience of supplying orders for Govt. Deptt./ PSU/Univesities/Colleges etc. for more than 3 years and shall have PAN/TAN number, GST registration. Bidders should not blacklisted by any Ministry/ Department of the Government of India or any PSU or Govt. of West Bengal or any other organization.
- e. Bids without EMD will be summarily rejected.

**The bidder must submit documents related to eligibility criteria and detailed profile of the company and article of association along with the quotation.**

## **2 Terms and Conditions:**

**2.1 Delivery Schedule:** The Company shall be able to deliver the required items within 30 days of the receipt of order.

**2.2Warranty:** The bidder must give warranty of at least 12 months of the products supplied and should undertake to rectify/attend to the complaints within 2 days, excluding Sundays/Holidays during the warranty period.

**2.3 Payment:** There is no provision for making advance payment to the Company/suppliers. Payment will be made after vendor submits the Job completion report signed by our inspection committee.

**2.4 Purchase Order:** The purchase order for the entire quantity can be placed either in one lump sum or as per the requirement through repeat order subject to availability of fund of the required items. The quantity shown is tentative and may increase or decrease.

2.5 The bidder should clearly indicate the availability **of service and maintenance facilities** at Sarisha, South 24 Parganas, West Bengal for the items quoted.

2.6 The above mentioned details particularly the GST or any other duty, if not quoted properly, the bid can be cancelled.

2.7 The bidders are required to quote for each item separately in terms of basic price and all other charges. Prices can be quoted in Indian Currency only.

2.8 The bidder must submit along with the bids the copies of **OEM license or authority from the manufacturer.**

2.9 Diamond Harbour Women's University, Sarisha , South 24 Parganas, reserves the right to reject any or all tenders without assigning any reason whatsoever.

2.10 No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, and installation/testing.

2.11 All damaged or unapproved goods shall be returned at the bidder's risk and cost and the incidental expenditure thereupon shall be recovered from the concerned party.

2.12 On acceptance of tender, the date of delivery should be strictly adhered to otherwise the authority of the Diamond Harbour Womens University reserves the right not to accept the delivery in full or in part. In case the order is not executed within the stipulated period, the Diamond Harbour Women’s University will be at liberty to make purchases through other sources.

2.13 Acceptance of this tender form and submission of the quote within the stipulated time would be treated as: (a) The tenderer has understood all requirements as described in the Tender document. b) Agreed to execute order to the satisfaction of Diamond Harbour Women’s University.

**2.14 Performance Security:** The vendor selected would be required to furnish a Performance Security equal to 5% of the cost of material/product supplied in the form of Demand Draft/FDR/Bank Guarantee from any Scheduled Bank in favour of “ Diamond Harbour Women’s University” payable at “Diamond Harbour, South 24 parganas”.

2.15 No Part Bid Allowed: Bidders have to quote all the items mentioned in tender document. No part bid will be accepted. Otherwise, the bid(s) will be treated as cancelled.

2.16 Inclusion of freight & insurance: Price quoted should be inclusive of freight & insurance upto the delivery locations.

2.17 Governing Laws: This Tender Document and the contract shall be governed by and interpreted in accordance with Laws in force in India. The courts at Kolkata/Diamond Harbour shall have exclusive jurisdiction in all matters arising under the contract.

2.18 Late Proposals: Any proposal received by the University after the deadline for submission of proposals, as referred below shall not be accepted.

2.19 Language of Proposal & Correspondence: The proposal submitted by the Bidder should be in English language only.

2.20 Proposal Currency: Prices shall be quoted in Indian Rupees, inclusive of all prevailing taxes, levies, duties, etc.

**3. Bidders must submit the following documents along with the quotations:-**

- a. Copies of valid PAN along with I-T return documents, for Financial Year 2014-2015 & 2015-2016 are to be enclosed with the bid.
- b. Copy of Registration Certificate for GST is to be enclosed with the bid.
- c. Copy of valid Trade License is to be enclosed with the bid.

**4. IMPORTANT DATES:**

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## Annexure-I

To be filled up and submitted along with the tender document. Each page of this document should be signed by the authorized signatory

### A. CHEMICALS ( Inorganic ):

SI No	Item	Specification	Unit/Qty	Unit price Rs.	Total price (Rs.)	GST Percentage	GST Amount	Total
1.	Sulfuric Acid	Merck	2.5Ltrx3					
2.	Hydrochloric acid	Merck	2.5Ltrx3					
3.	Nitric acid	Merck	2.5Ltrx3					
4.	Ammonia solution	Merck	500mlx4					
5.	Sodium hydroxide(pellets)	Merck	500gmx4					
	Sodium hydroxide(flakes)	Merck	1kgx1					
6.	Sodium carbonate(anhydrous)	Merck	500gmx4					
7.	Sodium bi carbonate	Merck	500gmx4					
8.	Sodium sulfide(flakes)	Loba	500gmx4					
9.	Cobalt chloride	Merck	500gmx2					
10.	Copper sulfate	Merck	500gmx4					
11.	Nickel chloride	Merck	500gmx2					
12.	Nickel sulfate	Merck	500gmx2					
13.	Zinc chloride	Merck	500gmx4					
14.	Zinc sulfate	Merck	500gmx4					
15.	Acetone	Merck	500mlx4					
16.	Acetic acid	Merck	500mlx4					
17.	Ammonium chloride	Merck	500gmx4					
18.	Potassium di chromate	Merck	500gmx4					
19.	Potassium permanganate	Merck	500gmx4					
20.	Ammonium thiocyanate	Merck	500gmx4					
21.	Barium chloride	Merck	500gmx4					
22.	Calcium carbonate	Merck	500gmx4					
23.	Calcium chloride	Merck	500gmx4					
24.	Ferric chloride	Merck	500gmx4					
25.	Potassium iodide	Merck	500gmx2					

26.	Iodine(resublimed)	Merck	100gmx5					
27.	Magnesium chloride	Merck	500gmx4					
28.	Magnesium nitrate	Merck	500gmx4					
29.	Manganese sulfate	Merck	500gmx4					
30.	Manganese chloride	Merck	500gmx4					
31.	Silver nitrate	Merck	100gmx1					
32.	Sodium bismuthate	Loba	100gmx10					
33.	Methyl Red	Merck	125mlx8					
34.	Methyl orange	Merck	125mlx8					
35.	Phenolphthalein	Merck	125mlx8					

### **B CHEMICALS (Organic):**

SI No	Item	Specification	Unit/Qty	Unit price Rs.	Total price (Rs.)	GST Percentage	GST Amount	Total
1	Acetic acid	Merck	1x2.5Ltr					
2	Acetone	Merck	1x2.5Ltr					
3	AcetyleneTetrabromide(98%)	LOBA	1x500mlk					
4	Ammoniasoln	Merck	1x2.5Ltr					

5	Azobisisobutyronitrile	LOBA	1x500gm					
6	N-Bromosuccinimide	LOBA	1x500gm					
7	Butanone (methyl ethyl ketone)	LOBA	1x2.5Ltr					
8	Butylatedhydroxytoluene	LOBA	1x500gm					
9	Carbon disulfide	Merck	1x2.5Ltr					
10	Carbon tetrachloride	LOBA	1x2.5Ltr					
11	1,1Carbonyldiimidazole (CDI) 98%	LOBA	1x500gm					
12	Ceric ammonium nitrate	LOBA	1x100gm					
13	Chloroform	MERCK	1x2.5Ltr					
14	Chromic acid	LOBA	1x1kg					
15	Chromium trioxide(98%)	LOBA	1X1kg					
16	Copper(I) iodide	LOBA	1x500gm					
17	N,NDicyclohexylcarbodiimide	LOBA	1x100ml					
18	Diethyl ether(98%)	LOBA	1x2.5Ltr					
19	Dimethyl formamide(99%)	LOBA	1x2.5Ltr					
20	Dimethyl sulfoxide(99%)	LOBA	1x2.5Ltr					
21	Dioxane	LOBA	1x2.5Ltr					
22	Ethanol	Local	1x500ml					
23	Fehling's reagent	MERCK Fehling A Fehling B	1x500ml 1x500ml					
24	Formaldehydesoln	MERCK	1x5Ltr					
25	Formic acid	MERCK	1x500ml					
26	Hydrazinehydrate(80%)	LOBA	1x2.5Ltr					
27	Hydrochloric acid	MERCK	1x2.5Ltr					
28	Hydrofluoric acid	MERCK	1x500ml					
29	Hydrogen peroxide	MERCK	1X5Ltr					
30	Imidazole(extra pure)	LOBA	1X500GM					

31	Isopropyl alcohol(99.8%)	LOBA	1x2.5Ltr					
32	Lime solution	LOBA	1x500ml					
33	Manganese dioxide	MERCK	1x500gm					
34	Millon's reagent	MERCK	1x500ml					
35	Nitric acid	MERCK	1x2.5Ltr					
36	Osmium tetroxide	LOBA	1x50ml					
37	Perchloric acid	MERCK	1x2.5Ltr					
38	Phosphoric acid(ortho)	MERCK	1x2.5Ltr					
39	Phosphorus pentachloride	LOBA	1x500gm					
40	Phosphorus tribromide	LOBA	1x500ml					
41	Phosphorus trichloride	LOBA	1x2.5Ltr					
42	Phosphoryl chloride	LOBA	2x500ml					
43	Potassium dichromate	MERCK	500gm					
44	Potassium hydroxide	MERCK	1x500gm					
45	Potassium permanganate	MERCK	1x500gm					
46	Pyridiniumchlorochromate	LOBA	1x100gm					
47	Pyridinium dichromate (Cornforth reagent)	LOBA	1x100gm					
48	Reinecke salt	LOBA	1x25gm					
49	Silver oxide	MERCK	25gm					
50	Silver nitrate	Merck	1x25gm					
51	Sodium amide(sodamide)	LOBA	1x500gm					
52	Sodium azide	LOBA	1x500gm					
53	Sodium borohydride	LOBA	1x500gm					
54	Sodium chlorite(flakes/crystal)	LOBA	1x1kg					
55	Sodium hydride	LOBA	1x500gm					
56	Sodium hydroxide	MERCK Flakes pellets	1x5kg 1x5kg					

57	Sodium hypochlorite	MERCK	1x5Ltr					
58	Sodium nitrite	MERCK	1x500gm					
59	Sulfuric acid	MERCK	1x2.5Ltr					
60	Tetrahydrofuran	LOBA	1x2.5Ltr					
61	Tetramethylammonium hydroxide	LOBA	1x100gm					
62	Thionyl chloride	LOBA	1x2.5Ltr					
63	Thiophenol	LOBA	1x2.5Ltr					
64	Titanium tetrachloride	LOBA	1x2.5Ltr					
65	Tollens' reagent	LOBA	1x100ml					
66	Triphenylphosphine	LOBA	1x1kg					



**Suppliers should write in the letter head of their organization with seal  
and it should be submitted along with the tender document**

To  
The Registrar  
Diamond Harbour Women's University  
Sarisha, Diamond Harbour Road, South 24 Parganas  
743368

Date:

We agree to supply the above goods/equipment/products/works in accordance with the technical specifications for a total contract price of Rs.....( Amount in figures) ( Rupees .....amount in words) within the period specified.

We confirm that the normal commercial warranty/guarantee of .....months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the tender.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of supplier/vendor**

Name & Address.....

Contact No.....