

DIAMOND HARBOUR WOMEN'S UNIVERSITY

Sarisha, Diamond Harbour Road, South 24 Parganas, Pin – 743368.

Phone: 03174-245801/245802 Website: www.dhwu.ac.in

Ref. No. DHWU/REG/LTI/707/2016

Date: 27.10.2016

Limited Tender Inquiry (LTI) for Desktop PC & Laptop.

Sealed Limited Tender Inquiries are invited from the reliable and nationally renowned manufacturers/ companies/vendors/dealers for supply of the items enclosed in the annexure –I and specifications given in Annexure –II. Intending bidder may download the tender documents from the University website www.dhwu.ac.in .

1. Eligibility Criteria:

- a. Bidders shall have OEM authorization or channel partners or authorized distributors / dealers
- b. Bidders shall have been in existence for not less than five years.
- c. Bidders shall be having credentials of similar nature of work of the minimum Rs 5 lac in a single purchase order within last two years.
- d. Bidders shall have experience of supplying orders for Govt. Deptt./ PSU/Univesities etc. for more than 3 years and shall have PAN/TAN number, Sales tax/VAT registration. It is not blacklisted by any Ministry/ Department of the Government of India or any PSU or Govt. of West Bengal or any other organization.

2 Terms and Conditions:

2.1 Delivery Schedule: The Company shall be able to deliver the required items within 30 days of the receipt of order.

2.2 Warranty: The bidder must give warranty of at least 12 months of the products supplied and should undertake to rectify/attend to the complaints within 2 days, excluding Sundays/Holidays during the warranty period.

2.3 Payment: There is no provision for making advance payment to the Company/suppliers. Payment will be made after vendor submits the Job completion report signed by our inspection committee.

2.4 Purchase Order: The purchase order for the entire quantity can be placed either in one lump sum or as per the requirement through repeat order subject to availability of fund of the required items. The quantity shown is tentative and may increase or decrease.

2.5 The bidder should clearly indicate the availability of service and maintenance facilities at Kolkata for the items quoted.

2.6 The above mentioned details particularly the Sales Taxes/excise duty/VAT, any other duty, if not quoted properly, the bid can be cancelled.

2.7 The bidders are required to quote for each item separately in terms of basic price and all other charges. Prices can be quoted in Indian Currency only.

2.8 The bidder must submit along with the bids the copies of OEM license or authority from the manufacturer.

2.9 Diamond Harbour Women's University, Sarisha, South 24 Parganas, reserves the right to reject any or all tenders without assigning any reason whatsoever.

2.10 No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, and installation/testing.

2.11 All damaged or unapproved goods shall be returned at the bidder's risk and cost and the incidental expenditure thereupon shall be recovered from the concerned party.

2.12 On acceptance of purchase order, the date of delivery should be strictly adhered to otherwise; the authority of the Diamond Harbour Womens University reserves the right not to accept the delivery in full or in part. In case the order is not executed within the stipulated period, the Diamond Harbour Women's University will be at liberty to make purchases through other sources.

2.13 Performance Security: The vendor selected would be required to furnish a Performance Security equal to 5% of the cost of items in the form of Demand Draft/FDR/Bank Guarantee from any Scheduled Bank in favour of "Diamond Harbour Women's University" payable at "Diamond Harbour, South 24 parganas"

- **Last date of submission of the Limited Tender Inquiry in the University Office: 04.11.2016 up to 11.30 a.m.**
- **Date and time of opening the Limited Tender Inquiry: 04.11.2016 at 12 noon.**
- **Limited Tender Inquiry will only be accepted in the University Office on all working days from 11 a.m. to 3 p.m.**

Registrar

Annexure-I

Sl.No.	Brief Description	Quantity	Place of Delivery	Installation if required
1	Desktop PC	1	Diamond Harbour Women's University, Sarisha, Diamond Harbour Road, 24 pgs, (s), 743368	Yes
2	Laptop/ Note book	1	Diamond Harbour Women's University, Sarisha, Diamond Harbour Road, 24 pgs, (s), 743368	Yes

Annexure-II

1. Specification for Desktop PC:

- CPU-i5 4th GENERATION.
- MOTHER BOARD - 4th GENERATION.
- RAM 4GB DDR3 1600.
- HDD 1 TB.
- KEYBOARD & MOUSE COMBO.
- CABINET.
- MONITOR 18.5' LED.
- DVD WRITER.
- UPS 625 VA.

2. Specification for Laptop/ Note book:

Laptop/Note book (Core i5 4th Gen/4 GB/500 GB) Specifications	
Dimensions(WxHxD)	345 x 244 x 25.3 mm
Colors	Black
Weight	1.9 Kg
Display Features	HD SVA anti-glare flat LED-backlit Display
Display Touchscreen	No
Display Resolution	1366 x 768 Pixels
Display Size	14.0 Inches
Display Type	LED
Processor	Intel Core i5-4210U
Processor Make	Intel
Processor Model	Core i5 4th Gen
Processor Variant	4210U
Clock-speed	1.7 Ghz
Graphic Processor	Intel HD 4400
Graphic Processor Make	Intel
Graphic Processor Variant	HD 4400
Expandable Memory	8 GB
Memory Slots	2 DIMM
RAM type	DDR3
Capacity	4 GB
RAM speed	1600 Mhz
Memory Layout	1 x 4 Gigabyte
HDD Capacity	500 GB
HDD type	SATA
HDD Speed(RPM)	5400 RPM
OS	DOS
Type	
Battery type	Li-Ion

Power Supply	65 W AC Adapter W
Battery Cell	4 Cell
Ethernet Ports(Numbers)	1
Ethernet type	10/100 BASE-T
Wireless LAN	802.11 b/g/n
Bluetooth	
Bluetooth Version	4
USB 2.0 slots	2
USB 3.0 slots	1
HDMI	1
Digital Media Reader	
Web-cam	
Make	HP TrueVision
Secondary cam(Rear-facing)	No
Headphone Jack	
Microphone Jack	
VGA Port	
Other Networking Options	1 x AC power
Audio Solution	HD Audio Solution
Speakers	Stereo Speakers
In-built Microphone	
Optical Drive	DVD+/-RW SuperMulti DL
Drive Type	DVD Writer
Pointing device	Touchpad with Multi-touch Gesture Support
Keyboard	Full-size island-style keyboard
Fingerprint scanner	No
Warranty	1 Year
Lockport	
Sales Package	Laptop, Battery, AC Adapter, User Guide

FORMAT FOR QUOTATION SUBMISSION

(In Letterhead of the supplier with seal)

To

Date:

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Sl.No.	Description of goods (with full specification)	Qty.	Unit	Quoted unit rate in Rs. (Including Ex Factory price, Excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payble (B)	
						In (%)	In figure
Total Cost							

Gross Total Cost (A+B): Rs.....

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs.....(Amount in figures)
(Rupeesamount in words) within the period specified in the invitation for Quotations.

We confirm that the normal commercial warranty/guarantee ofmonths shall apply to the offered items and we also confirm to agree with
terms and conditions as mentioned in the invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of supplier

Name & Address.....

Contact No.....