

DIAMOND HARBOUR WOMEN'S UNIVERSITY

NOTICE

Dated: 20-12-2021

Sub: Quotation/Tender for Library Materials.

The following items will be purchased for the Central Library of Diamond Harbour Women's University:

Sl. No.	Items description	Unit	Rate (including GST)
1.	Lending card (P.G.) White colour	01 pc.	
2.	Lending card (Ph.D.) Green colour	01 pc.	
3.	Lending card (M.Phil.) Blue colour	01 pc.	
4.	Reading card (P.G.) White colour	01 pc.	
5.	Reading card (Ph.D.) Green colour	01 pc.	
6.	Reading card (M.Phil.) Blue colour	01 pc.	
7.	Requisition slip for lending printing	01 pc.	
8.	Requisition slip for reading printing	01 pc.	
9.	Requisition slip for photocopy printing	01 pc.	
10.	Slip for gate pass printing	01 pc.	

Sealed Quotations/Tenders are invited from bonafide organizations/Companies/Agencies / Firms / Proprietor on their Letter Head / Office Pad for purchase of materials in Diamond Harbour Women's University. Interested concerns may send their quotations/tenders in the above noted format.

Last date of submission of the Quotations/Tenders in the University Office:

27.12.2021 up to 1.30 p.m.

Date and time of opening the Quotations/Tenders: **27.12.2021 at 2.00 p.m.**

Quotations /Tender will only be accepted in the University Office on all working days from **11 a.m. to 3 p.m.** and in holiday you can drop the sealed envelope in the designated tender box.

Registrar