

DIAMOND HARBOUR WOMEN'S UNIVERSITY

Sarisha, Diamond Harbour Road, South 24 Parganas, 743368

Ref. No.: **DHWU/REG/322/2022**

Date: **03-11-2022**

Quotation Inquiry for Security Guard and Sweeper cum Cleaner for Girls' Hostel.

Sealed Tenders are invited from bonafide organizations/Companies/Agencies/Firms for **Providing 04 Security Guard (02 Male and 02 Female) and 02 Sweeper cum Cleaner (02 Female)** in Diamond Harbour Women's University. Interested concerns may send their tenders/quotation in the given format. The companies / agencies should abide by the rules and regulation of the Govt. of West Bengal / University norms.

- Last date of submission of the Tenders in the University Office:
14-11-2022 up to 1.30 p.m.
- Date and time of opening the Tenders: **16-11-2022 at 2.00 p.m.**
- Tender will only be accepted in the University Office on all working days from **11 a.m. to 3 p.m.** and in holiday you can drop the sealed envelope in the designated tender box.

Format:

1	Name of the concern/Organization:	
2.	Registration No.	
3	Name of the Proprietor/Authorized contact person:	
4	Full address for communication :	
5	Mobile number :	
6	E-mail id :	
7	GST No and PAN No:	
8	Demand Draft (Rs. 1000/-) in favour of Diamond Harbour Women's University , payable at Sarisha, Diamond Harbour Road No. and Date, Name of the Bank and Branch	
9	Rate for Security Guard per person per month including taxes :	
10	Rate for Sweeper cum Cleaner per person per month including taxes:	
11	Puja / Eid Bonus per person / yearly:	

Note: An agreement will be made with the successful bidder.

Asst. Registrar