



DIAMOND HARBOUR WOMEN'S UNIVERSITY Application From Information Summary Sheet

Affix attested copy of recent Passport size photograph

Advt. No.

Date.....

- 1. Post Applied for..... Dept.....
2. Name of the Applicant in full..... (BLOCK Letters) (First) (Middle) (Last)
3. Present Address (Communication).....
4. Permanent Address
5. Date of birth (DD/MM/YYYY).....
6. Gender [M] [F] [Other]
7. Category (Please tick) [GEN] [SC] [ST] [OBC-A] [OBC-B]

8. Academic Career (Stating Percentage of marks in each of the examination)

Table with 5 columns: Examination Passed, Division /Class, Year of Passing, University/Board, % of marks. Rows include Madhyamik/or its equivalent, H.S or its equivalent, B.A/B.Sc./B.Com., M.A/M.Sc./M.Com. (Pl. mention spl. Paper, if any), Others/ M.Phil/ M.Tech

9. a.

Table with 4 columns: NET, SET, GATE, None

b. Particulars of M.Phil and Ph.Degree

Whether Ph.D is done under the UGC 2009 Regulation (Y/N)

10. Details of advanced Post –Graduate work of Published papers

11. Teaching/ Research/ Industrial Experience (Most recent first)

Table with 4 columns: Sl. No., Previous Positions held, Employer/ Organization, Period/ Duration of the position/ work

Use additional sheet, if necessary

12. Present Employment

- (i) Employer
(ii) Designation held
(iii) Present basic pay with scale of pay

13. Other emoluments, if any

14. Minimum basic pay acceptable, if selected

Dated.....

Full Signature of the Applicant
Mobile No.:

13. Academic Records

Examination/ Degree	Board/ Council/ University/ Other Examining Body	Duration of the Course & Year of Completion	Division/ Class With % of Marks	Subjects/ Discipline*
Secondary				
Higher Secondary				
Graduation				
MA./ M.Sc./ ME/ M.Tech (UGC/AICTE/NCTE/ CoA/PCI recognized) (In the subject as per Advertisement)				
M.Phil (2 year course)				
Any other				
Ph.D. Arts/Science/Tech./ Engineering				
UGC NET-JRF/ CSIR/ AICTE/ Institute Fellowship				

*State the name of the degree(such as BA/BSc/B.Tech, MA/MSc/M.Tech etc.), Honours/ major subject in case of graduation and subject/discipline and area of specialization in case of post-graduation and for higher degrees obtained.

14. **Research Activity** (documents to be produced)

a) Prestigious Honours and Awards received with name of awarding agency/ government and year

.....
(should be recognized by the international agencies or the departments/ agencies of national/ state governments; documents to be attached)

b) Post Doctoral Fellowship of at least 2 months duration received and availed of:

Name of the Fellowship	Funding Agency/ Institute	Host Institution	Period

c) Research projects carried out/ongoing funded by government funding agencies/industries or organization of National and International repute (*state whether Principal or Co Investigator*)

Title of the Project	Funding Agency/ Institute	Period	Completed/ ongoing	Amount

Use additional sheet if necessary

d) Number and details of Patents/ Technology Transfer:.....
 (list details with year in an additional sheet; documents to be attached)

e) Number of Policy documents for Government Bodies at Central & State level.....
 (list details with year in an additional sheet; documents to be attached)

f) Training courses/ workshop attended

Title of the Course	Nature of the course/workshop	Sponsoring/ Funding Agency	Duration of the Course	Host/ Organizing Institute

g) Number of Papers presented in conferences/ seminar etc. (by self or by co-authors)

- International.....
- National/State level.....

(NB: 1. List details with title of the paper, year and host institution in an additional sheet
 2. If a paper presented in a conference/seminar is published in the form of Proceedings or Edited Volume, it should be listed **only** under Publications below.)

15. Publications (details of all publications should be listed in additional sheets with copies of first/Title page and printers page being attached; otherwise no credit shall be given to the numbers stated below)

a) Journal Publications:

(i) Number of papers in Refereed Journal:

- Sole author.....
- Co-authored: Two/three co-authored papers.....
Four or more co-authored papers.....

(ii) Number of papers in recognized and reputed Journals

- Sole author.....
- Co-authored: Two/three co-authored papers.....
Four or more co-authored papers.....

b) Books/Monographs

(i) Number of Monographs published by International Publishers with an established peer review system

- Sole author.....
- Co-authored: [State number of co-author(s)].....
.....

(ii) Number of Monographs published by national level Publishers with ISBN/ISSN numbers

- Sole author.....
- Co-authored: [State number of co-author(s)].....
.....

(iii) Number of Reference Books/Textbooks published by International Publishers with an established peer review system

- Sole author.....
- Co-authored: [State number of co-author(s)].....
.....

(iv) Number of Reference Books/Textbooks published by National level Publishers with ISBN/ISSN numbers

- Sole author.....
- Co-authored: [State number of co-author(s)].....
.....

c) Number of Chapters contributed in Edited Volumes published by

(i) International publishers:

- Sole author.....
- Co-authored: [State number of co-author(s)].....
.....

(ii) National level publishers:

- Sole author.....
- Co-authored: [State number of co-author(s)].....
.....

- d) Number of Translation work (for Social Sciences/Humanities/Arts)
 State whether book length or short piece of work
- Sole author.....
 - Co-authored: [State number of co-author(s)].....
- e) Number of Annotated Editing of Texts/Literary works published by publishers with ISSN/ISBN numbers (for Social Sciences/Humanities/Arts)
- Sole author.....
 - Co-authored: [State number of co-author(s)].....
- f) Number of Editing of Volumes published with ISSN/ISBN numbers
- Sole author.....
 - Co-authored: [State number of co-author(s)].....
- g) Number of full paper in Conference Proceedings
- Sole author.....
 - Co-authored: [State number of co-author(s)].....

16. Details of employment since leaving School or College to be stated chronologically, gaps, if any, should be accounted for:

Name of Office/Firm or institute where employed	Date of Joining	Date of leaving	Reasons for leaving the previous service	Designation of post held and whether permanent or temporary	Give details of pay drawn scale of pay, allowances, etc.

17. If the advertisement contains provision for higher initial pay, minimum pay acceptable may be stated.....

18. If appointed, what notice would be required before joining the post.....

19. Crossed demand Draft issued in favour of Diamond Harbour Women’s University payable at Diamond Harbour bearing No.....dated.....Name of the Issuing bank.....against application fee Rs.....is enclosed herewith.
20. Particulars of activities, if any, in the University Officers’ Training Corps/ Indian Territorial Force/National Cadet Corps/Games/Sports/Type/Shorthand/Computer, etc.
21. Name of Two referees to whom the candidate is known:
 (1)
 (2)
22. Additional Information, if any:

23. Documents and attested copies of Certificates/Diploma/Degree, etc.
 (i).....
 (ii).....
 (iii).....
 (iv).....
 (v).....
 (vi).....
 (vii).....

Declaration

I declare that the entries made in this form are true to the best of my knowledge and belief.

Date.....Place.....

Signature of the Applicant

- N.B. (i) Papers and documents submitted with the application will not be returned.
 (ii) Separate sheet(s) must be attached wherever applicable and necessary.