



No.....

DIAMOND HARBOUR WOMEN'S UNIVERSITY

Application Form for post of officers  
Information Summary Sheet

Affix attested copy of recent Passport size photograph

- 1. Post Applied for.....
- 2. Advertisement no. With date.....
- 3. Name of the candidate in full.....  
(BLOCK Letters) (First) (Middle) (Last)
- 4. Current position held.....
- 5. Work experience:(Most recent first)

Sl. No.	Previous Positions held	Employer/ Organization	Period/Duration of the position/work

6. Date of birth 

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(D D M M Y Y Y Y)

7. Gender 

M	F	Other
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8. Category (Please tick) 

GEN	SC	ST	OBC-A	OBC-B	Minority	PWD/PC

9. Qualified for (Y/N): A. 

NET	SET	GATE	None

B. 

	Title	Year
M.Phil		
Ph.D		

10. Publications: (specify No. Only)
- |  | <u>National</u>                        | <u>International</u>               |
|--|--|------------------------------------|
| i) Research Papers: (No. Only)                               | a) Referred journal –                  |                                    |
|  | b) Proceedings - (mention if referred) |                                    |
|  | c) Presentations -                     |                                    |
|  | d) Others –                            |                                    |
| ii) Books :  |  |                                    |
| iii) Monographs :  |  |                                    |
| iv) Edited volumes :   |  |                                    |
| v) Reports :   |  |                                    |
| vi) Articles :   |  |                                    |
| vii) Projects (Nos. Only):                                   |  |                                    |
| viii) Seminar/Conferences (Nos. Only).....                   | Paper presented .....                  |                                    |
| ix) Refresher/Orientation Courses attended (Nos. Only) ..... |  |                                    |
| x) Research Guidance (Nos. Only)                             | <u>Awarded</u>                         | <u>Submitted</u> <u>Registered</u> |

\_\_\_\_\_ Date

\_\_\_\_\_ Signature



Last date of submission.....

No.....

**DIAMOND HARBOUR WOMEN'S UNIVERSITY  
APPLICATION FORM  
for post of officers**

Affix attested copy of recent Passport size photograph

Post applied for : \_\_\_\_\_ in \_\_\_\_\_  
Dept./School/Centre

Advt. No. With date : \_\_\_\_\_

1.Name of the candidate in full (First)													
(use block letters)	(Middle)												
	(Last)												

2. Address : (a) Residential \_\_\_\_\_  
\_\_\_\_\_

Pin..... Phone .....

(b) Present (for correspondence) \_\_\_\_\_  
\_\_\_\_\_

Pin..... Phone .....

3. (a) Date of birth (evidence to be produced)

D	D	M	M	Y	Y	Y	Y

4. Nationality By birth..... At present.....

5. Category : (GEN/SC\*/ST\*/OBC\*/PH\*): \_\_\_\_\_  
(\*evidence to be produced) (Please Specify)

6. Gender

Male	Female	Other
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7. Father's / Mother's Name : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

8. Husband's/Wife's Name : \_\_\_\_\_  
(if married)

9. Parent's Nationality : Father \_\_\_\_\_ Mother \_\_\_\_\_

10. (a) Candidate's mother-tongue \_\_\_\_\_

(b) What other languages \_\_\_\_\_  
(if any) he/she can speak,  
Read and write fluently

**ACADEMIC QUALIFICATION**

<b>Examination/ Degree</b>	<b>Board/ Council/ University/ Other Examining Body</b>	<b>Duration of the Course &amp; Year of Completion</b>	<b>Division/ Class With % of Marks</b>	<b>Subjects/ Discipline*</b>
(i) Secondary or equivalent				
(ii) Higher Secondary or equivalent				
(iii) Graduation Level (B.A., B.Lib.Sc., B.Sc., B.Com., B.E., B.Tech. etc.) (Mention the Honours/ Major subject)				
(iv) Post Graduate Level (M.A., M.Lib.Sc., M.Sc., M.Com., M.E., M.Tech., etc.)				
(v) Any other (DCA, MCA, M.PHIL., NET, SLET etc.)				
(vi) Doctoral				
(vii) Post Doctoral				

*N.B. Strike out the alternatives which do not apply in your case.*

12. Scholarship, Fellowship, Award etc. with details (e.g. name, year, duration, place etc.)  
(evidences to be enclosed )

13. **WORK EXPERIENCE (Most recent first)**

Nature of appointment	Designation	Date of joining	Date of leaving	Basic salary & allowance	Employer's name & address	Remarks

Whether additional increments expected Yes/No.  
 (Specify reason, if yes)

14a. **Research Publication**

- Books / Monograph
- Edited Volume
- Papers / Articles (in International Journals)
- Papers / Articles (in National Journals)

14b. **Project** (Specify nos.)

- (i) Title of the Project :
  
- (ii) Duration :
  
- (iii) Own designation (Principal / Co investigator / Co-ordinator)
  
- (iv) Name of other Investigators / Co-ordinator
  
- (v) Funding authority (if any) :

(Copy of sanction letter should be produced; separate sheets may be attached, if necessary)

**15. Participation (specify nos.) / Paper Presented.**

- (i) Seminar / Conference / Symposium
- (ii) Participation Workshop / Summer School / Winter School
- (iii) Refresher Courses / Orientation Courses
- (iv) Other courses

(Detailed list showing subject / topic, duration, nature of participation, sponsoring authority, etc.to be enclosed. Copy of participation letter will be preferred)

**16. Research Guidance of Doctoral Level (specify nos.) : Awarded : Submitted :**

(Detailed list indicating Candidate's Name, Year, Title of Thesis, etc. may be enclosed)

**17. M.Phil/M.E./Masters thesis Guidance (specify nos.) : Awarded : Submitted :**

(Detailed list indicating Candidate's Name, Year (Registered/Submitted/Awarded), Title of Thesis, etc. may be enclosed)

**18. Membership of Learned Societies and / or Professional Bodies, (if any)**

**19. Two Referees, who should be responsible persons not related to the candidate :**

Name	Profession	Address	Period for which candidate is known to Referee
1.			
2.			

**20. Outreach Activities :**

**21. Patents :**

**22. Consultancy & Value :**

**23. ADDITIONAL REMARKS :-**

(Applicant may mention here any other particulars which have not given under the above heads)

**DECLARATION**

I declare that the entries made in this form are true to the best of my knowledge and belief.

Date.....Place.....Signature of the Candidate.....

- N.B.
- (i) Papers and documents submitted with the application will not be returned.
  - (ii) Application, if sent by post should be sent under certificate of posting, preferably by registered post. The last date for applications is 10 April 2015.
  - (iii) Referees (as above) should be requested to send their references under sealed cover either along with the application or separately within the last date for receipt of application forms.
  - (iii) Separate sheet(s) may be attached wherever necessary.
  - (iv) One original and seven photocopies of the duly filled-in application forms are to be submitted. All enclosures including attested copies of testimonials are required to be submitted in single copy.
  - (v) Applicant will have to enclose a list (six copies) of three major publications, bearing the applicant's name and signature.