

# Application form for 1<sup>st</sup> Convocation-2018

To  
The Controller of Examinations,  
Diamond Harbour Women's University,  
Sarisha, Diamond Harbour Road,  
South 24 Parganas, Pin: 743368,  
Ph. No.: 03174-245801.

Sir,

I have deposited Rs.500/- only (Rs. 200/- for enrolment + Rs. 300/- as deposit money for uttariya which is refundable) vide Transaction ID No.....Dated.....in the A/C No. 1675104000064822 of the **IDBI bank**, Sarisha branch, IFSC code : IBKL0001675, MICR code :700259039 for attending the Convocation and obtaining PG Degree Certificate, through NEFT system towards the fees for my PG Degree Certificate on successful completion of my M.A. / M.Sc. Final Examination. In case I fail to collect my Degree Certificate in person on the scheduled date of Convocation, I would request you to send my Certificate to the below mentioned address by post.

Yours faithfully

Dated:

(Full Signature of the Candidate)

- Name in Full (In block Letters): .....
- Department:.....
- University Regn. No. : .....
- 4<sup>th</sup> Semester Examination Roll No:.....
- Name of the Exam Passed: M.A./M.Sc.
- Class Roll No:.....

N.B.: (1) Certificates will be posted by Speed Post/registered post within India only.

(2) Please attach the Xerox copies of documents for submission of fees/Bank challan and 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Sem. Mark sheets.

## FOR OFFICE USE

Verified by:

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In case convocation not attended certificate will be sent to the following address:

Name:

C/O:

Full Address:

Pin:

Mobile:

Signature of the Candidate.